



# Northeastern Catholic District School Board

## TRUSTEE HONORARIUM

Administrative Procedure Number: APB007

### POLICY STATEMENT

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The Northeastern Catholic District School Board (NCDSB) is committed to setting the conditions that will provide high quality Catholic education for every student to succeed in school and in life. The Board of Trustees is an integral part to the establishment of policies and a governance model that supports the operational work of the NCDSB, in order to improve student achievement and well-being. In recognition of the time served as a Trustee, an honorarium will be afforded to every Trustee in accordance with the provisions established by the provincial government and this policy.

### REFERENCES

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*Education Act*  
Ontario Regulation 357/06 *Honoraria for Board Members*  
NCDSB Policy  
B-7 Trustee Honorarium

### DEFINITIONS

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Nil.

### PROCEDURES

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#### 1.0 TERM

- 1.1 The year of a member's term of office begins on November 15 and ends on the following November 14.

#### 2.0 ALLOCATIONS AND ALLOWANCES

- 2.1 The annual amount for a trustee, not including Student Trustees, is based on:
- i) The base amount for the year;
  - ii) The enrolment amount for the year;
  - iii) The attendance amount for the year;
  - iv) The distance amounts payable for the year, as per the regulation.

- 2.2** A Trustee shall receive a distance amount allocation of \$50 per board meeting if the distance between the member's residence and the place where the meeting is held is more than 200 kilometers. A Trustee may receive this allocation only once in respect of any day.
- 2.3** The Chair of the Board shall receive an additional allocation equivalent to:
- i) an additional base amount of \$5,000; and
  - ii) 100% of the enrolment amount limit determined using the calculation for a Chair as outlined in the regulation.
- 2.4** The Vice-Chair of the Board shall receive an additional allocation equivalent to:
- i) an additional base amount of \$2,500; and
  - ii) 100% of the enrolment amount determined using the calculation for a Vice-Chair as outlined in the regulation.
- 2.6** The Board of Trustees has determined by resolution that no allowance will be provided to a Trustee for attendance at committee meetings of the Board.

### **3.0 ANNUAL REVIEW AND REPORTING**

- 3.1** The Director of Education will be responsible to communicate changes to the Finance and Payroll Departments as required, specifically relating to the appointment of Chair, Vice-Chair, and Trustee membership for Board Committees.
- 3.2** At least one time annually, the Superintendent of Business will prepare a summary report of Trustee expenses for review and approval, as a measure of accountability and transparency.

### **4.0 RELATED FORMS AND DOCUMENTS**

Nil.

**Director of Education:** *Tricia Stefanie Weltz*

**Date:** June 2024